



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES

805 State Route 105 East, Westport, WA 98595

July 11, 2024-5:00 PM

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District Four, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five. Battalion Chief Daryl Brown present. Absent were the following: Vice Chairman, David McLellan representing Commissioner District Three and City of Westport, representing Commissioner District One Tom Aronson. Administrative staff absent were Fire Chief Dennis Benn, BC Darin VanderVeur, Diane McNett and Teresa Hart.

In attendance were the following audience:
Captain Diana Fulbright, SBRFA and EMT Paul Barrow.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll total for 7-1-24 through 7-31-24 \$190,776.71 and Vouchers 2024-289 through 2024-328 totaling \$60,213.46.

Announcements, Proclamations, Presentations:

Public Comments:

None.

Consent Agenda:

- a. **Approval of Governance Minutes Meeting June 13, 2024** Tom Bearden made a motion to approve the June 13, 2024 minutes as written. Motion second by Sam Schlegel. Motion carried.
- b. **Approval of payroll 07-01-2024 through 07-31-2024 totaling \$190,776.71:** Sam Schlegel made a motion to approve the payroll from 07-01-2024 through 07-31-2024 in the amount of \$190,776.71 Motion seconded by Tom Bearden. Motion carried.
- c. **Approval of Voucher 2024-289 through Voucher 2024-328 totaling \$60,213.46:** Sam Schlegel made a motion to approve Voucher 2024-289 through Voucher 2024-328 totaling \$60,213.46. Motion seconded by Tom Bearden. Motion carried.

Signing the Vouchers:

Board members reviewed and signed the approved vouchers.

PAGE 2 GOVERNANCE BOARD MINUTES-JULY 2024

BOARD MEMBER REPORTS:

- Commissioner District One Tom Aronson:* No report.
Commissioner District Two Tom Bearden: No report.
Commissioner District Three David McLellan: No report.
Commissioner District Four Fred Schroeder: No report.
Commissioner District Five Sam Schlegel: No report.

CHIEF'S REPORT-CHIEF DENNIS BENN absent-Presented by BC DARYL BROWN:

Operations Chief's Report

1. Agreement between SBRFA and Armada Corp. (Collections) BC Brown: BC Brown presented to the board members a contract that would need to be signed regarding collections. A motion was made by Sam Schlegel to approve the contract with Armada Corp as written. Motion seconded by Tom Bearden. Motion carried.
2. Resolution 2024-130 Surplus Resolution regarding children's chairs from the Englewood property. A motion was made by Tom Bearden to approve Resolution 2024-130 as written. Motion seconded by Sam Schlegel. Motion carried.

Discussion Items:

1. Ladder 311: Repair costs look to be in the \$30,000 dollar range to get the unit in shape for the UL inspection. Added was that we won't know the final cost until it is completed. At that time approval will be requested.
2. 4th of July: Overall we were very pleased with the 4th of July. We did respond to only 7 incidents that day. We had approximately a dozen firefighters out and available.
3. Medic 311: Both units are at BraunNW for transplantation of equipment. BC Brown stated we have just approved the work list and hope to have a completion report by next meeting. Budget of the project is right on track and will meet our needs.
4. State Mobilization: We were able to send a crew with our B311 to a call for assistance from the WSP fire mobilization. Firefighters Lowe, Peterson and Benoit deployed for 3-4 days and helped protect people's homes who were threatened by a fast-moving fire. (The Road 11 Fire) in Douglas County.
5. Burn Ban Status: State Parks: Recreational fires in an approved fire pit are allowed but beach fires are prohibited. Grays Harbor County: Burn Ban goes in effect tomorrow and only propane fire and grilling are allowed. Pacific County: Recreational fires in an approved fire pit are allowed. Burn Ban Signs are currently placed in areas where appropriate.
6. Lid Lift: Proposition 1: Election season is upon us. We will be going out to the voters for August for a Levy Lid Lift.

DEPARTMENT REPORTS:

Board for Volunteer Firefighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No new business.

CORRESPONDENCE:

None.

PAGE 3-GOVERNANCE BOARD MINUTES-JULY 2024

UNFINISHED BUSINESS.

- A. **Approval of Commissioner Timecards:** Tom Bearden made a motion to approve the commissioner timecards as presented. Motion seconded by Sam Schlegel. Motion carried.

NEW BUSINESS:

None.

Future Meetings:

- a. **August 8, 2024-4:30 PM, Board for Volunteer Firefighter.**
b. **August 8, 2024- 5:00 PM, Governance Board Meeting.**

ADJOURN: Tom Bearden made a motion to adjourn the meeting at 5:16 PM. Motion seconded by Sam Schlegel. Motion carried.