



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES
805 State Route 105 East, Westport, WA 98595
November 10, 2022-ZOOM Meeting: 5:00 PM

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Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District Four, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Tom Aronson, Commissioner District One and Sam Schlegel representing Commissioner District Five present. Present included Chief Dennis Benn and BC Daryl Brown and BC Darin VanderVeur, Secretary Diane McNett and Secretary Teresa Hart. Captain Keith Zelepuza was also present.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll of \$136,087.29 and the Vouchers 2022-402 through 2022-443 totaling \$57,102.87. Under New Business: Resolution 2022-70 and Resolution 2022-80.

Announcements, Proclamations, Presentations:

None.

Public Comments:

None.

Consent Agenda:

- a. **Approval of governance board minutes meeting from October 13, 2022:** Sam Schlegel made a motion to approve the minutes from October 13, 2022. Motion seconded by David McLellan. Motion carried.
- b. **Approval of payroll 11-01-2022 through 11-30-2022 totaling \$136,087.29:** David McLellan made a motion to approve the payroll from 11-01-2022 through 11-30-2022 in the amount of \$136,087.29. Motion seconded by Tom Bearden. Motion carried.
- c. **Approval of Voucher 2022-402 through Voucher 2022-443 totaling \$57,102.87:** Tom Bearden made a motion to approve Voucher 2022-402 through 2022-443 in the amount of \$57,102.87. Motion carried.

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Signing the Vouchers:

Board members signed the approved vouchers.

BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: Tom stated he would like to see communication between the City and RFA on a frequent basis. Chief Benn stated he would work on that.

Commissioner District Two Tom Bearder: No report.

Commissioner District Three David McLellan: David stated he had attended a fire marshal conference that was extremely informative.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: Sam stated he would be attending the monthly meetings on the Zoom platform beginning in December. Questioned by Sam was whether we would be staffing another station down south soon. Chief Benn stated that is in the long-range strategic plan.

NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:

BC Vander Veur noted that a video conference had been held with Brian Harris. BC Brown and Vander Veur noted that they would be attending a conference in person during May of 2023 which will provide additional information.

CHIEF'S REPORT-CHIEF DENNIS BENN:

Action Items: Chief Benn noted that the Pacific County Mutual Aid agreement needed to be signed by the commissioners as last month it was provided for their review. David McLellan made a motion to approve the agreement as written. Motion seconded by Tom Aronson. Motion carried.

Discussion Items:

1. **Life Ring Discussion:** Sam Schlegel would like a demonstration for all commissioners before approving a purchase. BC Vander Veur stated that he would have that available when Sam returns in April.
2. **Monthly Call Volume and Quarterly Comparison:** Chief Benn presented a monthly and year to date document.
3. **Grays Harbor County Public Safety Tax:** Chief Benn stated that we have received a check for \$11,764 from Grays Harbor County. This is through the public safety tax that has been collected from taxpayers.
4. **Training Center Update:** BC Vander Veur is trying to get the State Regional Direct Delivery program again for Grays Harbor County. Latest information is pending.
5. **Medic Student Update:** All three medic students are in their final testing. They are set to graduate on November 19, 2022. The students will be doing their ride time and hospital time in North Platt. Their period to return is approximately June 8, 2023. Costs for this additional training shall be paid in full by the service.
6. **Paul Porter:** Paul Porter, Paramedic has accepted a conditional offer at Tumwater Fire. His last day at the RFA will be November 15. BC Daryl Brown will fulfill Paul's position on a temporary basis until an additional paramedic is hired. Announcements of the position will be

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made Nov. 14, Testing December 5, with interviews to follow. It is expected that a conditional offer will be made the 1st of January.

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No new business.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS.

Sam Schlegel made a motion to approve the commissioner timecards as presented. Motion seconded by Tom Bearden. Motion carried.

NEW BUSINESS:

A motion was made by Tom Bearden to approve Resolution 2022-70 Resolution 2022-80 as written. The resolutions are required to be sent to Grays Harbor County for property tax billing. Motion seconded by David McLellan. Motion carried.

Discussion followed regard appointing a board member to the Planning Committee. Tom Aronson made a motion to approve Tom Bearden as the board member representative to the Planning Committee. Motion seconded by David McLellan. Motion carried.

FUTURE MEETINGS:

1. January 12, 2023-4:30 PM, Board for Volunteer Firefighter Board.
2. January 12, 2023-5:00 PM, Governance Board Meeting.

ADJOURN:

Sam Schlegel made a motion to adjourn the meeting at 6:45 PM. Motion seconded by Tom Aronson. Motion carried.