



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



**GOVERNANCE BOARD MEETING MINUTES
805 State Route 105 East, Westport, WA 98595
October 13, 2022-ZOOM Meeting: 5:00 PM**

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District Four, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Tom Aronson, Commissioner District One and Sam Schlegel representing Commissioner District Five present. Present included Chief Dennis Benn and BC Daryl Brown. Secretary Diane McNett was present. Absent were BC Darin VanderVeur and Secretary Teresa Hart.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll of \$126,064.50 and the Vouchers 2022-358 through 2022-401 totaling \$134,710.14. Under New Business: Resolution 2022-60. Executive Session requested by Chief Dennis Benn with possible action to be taken at the end of the meeting: Purpose-Possible Litigation.

Announcements, Proclamations, Presentations:

Chief Benn introduced Brian Harris from TCA Architecture regarding the Training Center and future building. Mr. Harris presented a synopsis of the steps in developing a structure for the future. There are many factors to be considered and Mr. Harris, along with his staff are confident they could point us in the right direction. Discussion followed with the consensus that Mr. Harris will be preparing a proposal for our consideration. This will be an ongoing project with ample time for discussion.

Public Comments:

None.

Consent Agenda:

- a. **Approval of governance board minutes meeting from September 8, 2022:** David McLellan made a motion to approve the minutes from September 8, 2022. Motion seconded by Sam Schlegel. Motion carried.
- b. **Approval of payroll 10-01-2022 through 10-31-2022 totaling \$126,064.50:** Tom Bearden made a motion to approve the payroll from 10-01-2022 through 10-31-2022 in the amount of \$126,064.50. Motion seconded by Tom Aronson. Motion carried.
- c. **Approval of Voucher 2022-358 through Voucher 2022-401 totaling \$134,710.14:**

PAGE 2-GOVERNANCE BOARD MINUTES-OCTOBER 2022:

David McLellan made a motion to approve Voucher 2022-358 through Voucher 2022-401 totaling \$134,710.14. Motion seconded by Tom Aronson. Motion carried.

Signing the Vouchers:

Board members signed the approved vouchers.

BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: No report.

Commissioner District Two Tom Bearder: No report.

Commissioner District Three David McLellan: David stated he would like to see more participation of the board at Parades and events outside of the board meeting.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: Sam questioned whether the commissioners were covered under the fire authority's insurance policy. It was noted coverage does include commissioners as it would apply to their position on the board. For further review, the wording of coverage will be provided at the next board meeting. Sam noted that there will be construction on the Lindgren Hill in the upcoming months. It might be of consideration, in the future, to provide an ambulance located in the area.

NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:

No report.

CHIEF'S REPORT-CHIEF DENNIS BENN:

Action Items: Approve National Hose Testing Agreement: Chief Benn requested the board to approve the expenditure of possibly over \$7,000 for test hosting services. David McLellan made a motion to approve the expenditure of hose testing to not exceed \$8,000. Motion seconded by Tom Aronson. Motion carried.

Discussion Items:

- 1. Life Ring Discussion:** The cost of a motorized life ring is approximately \$6,500. BC VanderVeur Will present a discussion on the life ring at the next board meeting when he returns.
- 2. Monthly Call Volume and Quarterly Comparison:** Chief Benn presented a monthly and year to date document.
- 3. Minimum wage for 2023:** The wage is increasing \$1.25 per hour,
- 4. Training Center Update:** BC VanderVeur is trying to get the State Regional Direct Delivery program again for Grays Harbor County. More information to follow on this.
- 5. Chief Benn requested an executive session for possible litigation to expect action to be taken afterwards.**

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. 2 medical invoices were approved along with one retirement signed.

PAGE 3-GOVERNANCE BOARD MINUTES-OCTOBER 2022:

CORRESPONDENCE:

None.

UNFINISHED BUSINESS.

Sam Schlegel made a motion to approve the commissioner timecards as presented. Motion seconded by Tom Bearden. Motion carried.

NEW BUSINESS:

A motion was made by Tom Bearden to approve Resolution 2022-60 as written transferring funds from the ambulance fund to the expense fund to pay monthly bills. Motion seconded by Sam Schlegel. Motion carried.

FUTURE MEETINGS:

1. November 10, 2022-4:30 PM, Board for Volunteer Firefighter Board.
2. November 10, 2022-5:00 PM, Governance Board Meeting.

EXECUTIVE SESSION:

Chairman Schroeder noted that an executive session would begin at 6:37 PM for up to 20 minutes with possible action to be taken regarding possible litigation. The time was 6:37 PM.

BACK IN SESSION AT 6:57 PM. A motion was made by Tom Aronson to send our labor contract to our attorney Brian Snure for a referral to a labor attorney to review our current wage/payment practice. Motion seconded by David McLellan. Motion carried.

ADJOURN:

Dave McLellan made a motion to adjourn the meeting 6:59. Motion seconded by Sam Schlegel. Motion carried.