



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



**GOVERNANCE BOARD MEETING MINUTES**  
**805 State Route 105 East, Westport, WA 98595**  
**September 8, 2022-ZOOM Meeting: 5:00 PM**

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**Call Meeting to Order:**

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Sam Schlegel representing Commissioner District Five present. Present included Chief Dennis Benn and BC Daryl Brown. Tom Aronson, Commissioner District One who arrived at 5:13 PM. Absent were BC Darin VanderVeur, Secretaries Teresa Hart and Diane McNett.

**Flag Salute:**

The Pledge of Allegiance was recited.

**Agenda Modifications:**

Agenda modifications were the payroll of \$143,237.76 and the Vouchers 2022-321 through 2022-357 totaling \$52,994.45.

**Announcements, Proclamations, Presentations:**

None.

**Public Comments:**

None.

**Consent Agenda:**

- a. **Approval of governance board minutes meeting from August 11, 2022:** Tom Bearden made a motion to approve the minutes from August 11, 2022. Motion seconded by David McLellan. Motion carried.
- b. **Approval of payroll 09-01-2022 through 09-30-2022 totaling \$143,237.76:** David McLellan made a motion to approve the payroll from 09-01-2022 through 09-30-2022 in the amount of \$143,237.76. Motion seconded by Sam Schlegel. Motion carried.
- c. **Approval of Voucher 2022-321 through Voucher 2022-357 totaling \$52,994.45:** Tom Bearden made a motion to approve Voucher 2022-321 through Voucher 2022-357 totaling \$52,994.45. Motion seconded by Sam Schlegel. Motion carried.

**Signing the Vouchers:**

Board members signed the approved vouchers.

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### **BOARD MEMBER REPORTS:**

*Commissioner District One Tom Aronson:* Absent. (Arrived at 5:13 PM)

*Commissioner District Two Tom Bearder:* No report.

*Commissioner District Three David McLellan:* David went with BC VanderVeur to Turner, Oregon and would like the board to consider purchasing the USafe Dolphon1, after the prices are secured.

*Commissioner District Four Fred Schroeder:* No report.

*Commissioner District Five Sam Schlegel:* No report.

### **NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:**

Per a written report from BC VanderVeur, it was noted that Chief Benn, BC Brown, and BC VanderVeur have contacted Brian Harris. Brian is the Chief Architect with TCA. He will be sending us the information we need to get the ball rolling on our new station. The October board meeting will have a presentation for the Commissioners review.

Questions from the August 11<sup>th</sup>, board meeting with answers, are as follows.

1. BC VanderVeur was asked to contact PIO Coleena Curry if she would like her PIO hours upped to 20-24 a week and she stated "yes". She would like to have the ability to work up to that but not mandated that she does that every week at this time.
2. BC VanderVeur spoke with Steven Curry and he will remain the BVFF representative. He thought the meeting was held at 1800 and that conflicted with his church dinner but when he found out the meeting was scheduled at 1630, he stated he can make that meeting with no problem.
3. On Friday, September 2<sup>nd</sup>, Commissioner McLellan, and BC VanderVeur went to Turner, Oregon and put their hands on the USafe Dolphin 1 remote controlled water rescue device. It worked perfect and was extremely easy to use. BC VanderVeur will contact the Company that is based in China and get quotes and more information.
4. BC VanderVeur spoke with Dr. Buck about the Community Paramedicine Program and her thoughts. She is seeking more information herself from the State to see what we need to do and how it would work for our county. She will send this information to BC when she receives it, and he will report to the board when we have a better understanding and how this will play into our future.

### **CHIEF'S REPORT-CHIEF DENNIS BENN:**

#### **Action Items:**

1. Pacific County Mutual Aid Agreement: This agreement had previously been distributed to the board for their review.

#### **Discussion Items:**

1. Paramedic students have left on August 25<sup>th</sup> and have done well on their first exam.
2. Chief Benn distributed the monthly call volume with comparable statistics.
3. Training Update: Per BC VanderVeur: Information has been received on a two million dollar grant through WA State Department of Commerce. This was through an informative

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conversation the BC had with Chief Dan Mahoney out of LCFD 5 in Lewis County while he was at training center helping with our FF 2 practical day. He has just received this grant himself and is willing to walk us through the program.

4. All the students from the F/F 2 Academy that was just completed have passed the course.
5. There are three more community CPR classes scheduled.
6. The EMR course that had been scheduled for GHEMS has been cancelled due to lack of students. Instead, a proposal will be sent in for IV class instead. BC will wait to see if the GH Council signs off on this class.
7. BC attended an Active Shooter Incident Management class in Olympia last month. Due to a poorly presentation, BC VanderVeur is going to work with the Westport PD and the GH Sheriff Department to see if they have had the training and understand our involvement if and when this happens on the South Beach.
8. BC VanderVeur will be back in his office on Thursday, September 22<sup>nd</sup>.
9. Training in Tokeland: Over the last two days, we have trained fourteen personnel on Search and Rescue Operations and have two more days scheduled.
10. Grays Harbor County Resolution: There is financial assistance, to assist with payment of 911 dispatch and to help protect County resources.
11. The brush truck has gone out on a DNR Mobilization request, grossing \$10,000.

**DEPARTMENT REPORTS:**

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action was taken.

**CORRESPONDENCE:**

None.

**UNFINISHED BUSINESS.**

Sam Schlegel made a motion to approve the commissioner timecards as presented. Motion seconded by Tom Bearden. Motion carried.

**NEW BUSINESS:**

None.

**FUTURE MEETINGS:**

1. **October 13, 2022: 4:30 PM Board for Volunteer Firefighter Board**
2. **October 13, 2022-5:00 PM Governance Board Meeting**

**ADJOURN:**

Dave McLellan made a motion to adjourn the meeting 17:56. Motion seconded by Tom Bearden. Motion carried.