



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES
805 State Route 105 East, Westport, WA 98595
July 14, 2022-ZOOM Meeting: 5:00 PM

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Sam Schlegel representing Commissioner District Five present. Westport representative Tom Aronson present along with Battalion Chief Daryl Brown, Battalion Chief Darin VanderVeur and Secretary Teresa Hart. Fire Chief Dennis Benn and Secretary Diane McNett were absent. Audience included Volunteer David Uhler and EMT Keith Zelepuza.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll of \$138,915.88 and the Vouchers 2022-239 through 2022-280 totaling \$83,347.25.

Announcements, Proclamations, Presentations:

None.

Public Comments:

None.

Consent Agenda:

- a. **Approval of governance board minutes meeting from June 9, 2022:** David McLellan made a motion to approve the minutes from June 9, 2022. Motion seconded by Sam Schlegel. Motion carried.
- b. **Approval of payroll 07-01-2022 through 07-31-2022 totaling \$138,915.98:** Tom Aronson made a motion to approve the payroll from 07-01-2022 through 07-31-2022 in the amount of \$138,915.98. Motion seconded by David McLellan. Motion carried.
- c. **Approval of Voucher 2022-239 through Voucher 2022-280 totaling \$83,347.25:**
 David McLellan made a motion to approve Voucher 2022-239 through Voucher 2022-280 totaling \$83,347.25. Motion seconded by Tom Aronson. Motion carried.

Signing the Vouchers:

Board members signed the approved vouchers.

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BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: The parade was a blast noted Tom Aronson, a lot of positivity was shown.

Commissioner District Two Tom Bearden: No report.

Commissioner District Three David McLellan: Dave and Sam have gone and cut down the grass around the fire hydrants in Grayland and Tokeland.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: Sam would like one of the captains get ahold of the State to fix sink holes in the road in front of the station in North Cove. Sam would also like to see if the State would put up rip tide signs along the beach. BC Brown said he would check with the state park. Sam has also spoke with someone from the water district in regard to getting a hydrant at Dexter's. Of consideration too, is the possibility of raising the hydrants up, so that it is easier to mow around them, stated Sam.

NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:

At this time BC VanderVeur reported that we are seeking an architect for a new station design. Three different architect firms have been selected and at this time, the company, TCA would seem to be the best choice, due to the examples of their buildings. Sam questioned whether a stop light or flashing yellow light could be put on the road. There will be a complete study done on the property to see what would be needed once the architect is selected and all areas will be scrutinized. Discussion followed with Dave McLellan making a motion to authorize the top 3 architect firms to be contacted. Motion seconded by Tom Bearden. Motion carried. It was added that vertical evacuation was still being considered.

BC VanderVeur reported that the 4th of July went great. A child was flown out of Tokeland during the holiday. No major fires were reported.

EMR Class is starting in September. We are looking at another training platform, looking to change from Vector Solution. BC VanderVeur reported that he had a break in at Station 36. He is looking at a security system for the Station. FF 2 class is starting July 25th with more CPR classes starting. The paramedic class is looking at starting a class here with Grays Harbor College possibly in 2023.

CHIEF'S REPORT-BC Daryl Brown:

1. August 2nd is the election date. A press release was placed on Facebook
2. Paramedic Students are all on shifts. A letter was received from the College that all have been accepted.
3. Our total calls to date is 922.
4. Equipment Use Consideration: Time to time we do not have enough employees/trained volunteers to send out a brush truck to wildfires. There is a general consensus of departments in our area that a working/interlocal agreement between the departments to have outside fire department trained personnel working together could be beneficial to all departments. In order to achieve such an agreement BC Brown was seeking approval from the board to move forward by contacting Brian Snure for legal advisement and preparation of such a document. Discussion followed with Sam

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5. Schlegel making a motion to authorize BC Daryl Brown to move forward with Brian Snure. Motion seconded by Dave McLellan. Motion carried

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. Approval of two invoices were approved to be sent to the Board of Volunteer Firefighters.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS.

Tom Bearden made a motion to approve the commissioner timecards as presented. Motion seconded by Tom Aronson. Motion carried.

NEW BUSINESS:

It was noted that the Ocosta Rec Hall has been having a hard time keeping the field mowed. Any help would be greatly appreciated.

FUTURE MEETINGS:

1. August 11, 2022: 4:30 PM Board for Volunteer Firefighter Board
2. August 11, 2022-5:00 PM Governance Board Meeting

ADJOURN:

Sam Schlegel made a motion to adjourn the meeting at 6:01 PM. Motion seconded by Tom Aronson. Motion carried.