



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES
805 State Route 105 East, Westport, WA 98595
June 9, 2022-ZOOM Meeting: 5:00 PM

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Sam Schlegel representing Commissioner District Five present. Westport representative Tom Aronson was absent along with Secretary Teresa Hart absent. Battalion Chief Daryl Brown, Fire Chief Dennis Benn and Battalion Chief Darin VanderVeur were present along with Secretary Diane McNett present.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll of \$143,398.93 and the Vouchers 2022-208 through 2022-238 totaling \$55,941.20.

Announcements, Proclamations, Presentations:

None.

Public Comments:

None.

Consent Agenda:

- a. **Approval of governance board minutes meeting from May 12, 2022:** David McLellan made a motion to approve the minutes from May 12, 2022. Motion seconded by Tom Bearden. Motion carried.
- b. **Approval of special board meeting minutes from May 20, 2022:** Tom Bearden made a motion to approve the minutes from the special board meeting on May 20, 2022. Motion seconded by Sam Schlegel. Motion carried.
- c. **Approval of payroll 06-01-2022 through 06-30-2022 totaling \$143,398.93:** Tom Bearden made a motion to approve the payroll from 06-01-2022 through 06-30-2022 in the amount of \$143,398.93. Motion seconded by David McLellan. Motion carried.
- d. **Approval of Voucher 2022-208 through Voucher 2022-238 totaling \$55,941.20:** David McLellan made a motion to approve Voucher 2022-208 through Voucher 2022-238 totaling \$55,941.20. Motion seconded by Tom Bearden. Motion carried.

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Signing the Vouchers:

Board members signed the approved vouchers.

BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: No report.

Commissioner District Two Tom Bearden: No report.

Commissioner District Three David McLellan: No report.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: No report.

NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:

BC VanderVeur and BC Brown noted that they had attended a worthwhile conference in Rosemount, Illinois. Three days of classes were attended with an ample amount of information obtained. The first step is to seek an architect who can prepare a study of our current site and what we could expect if we were to attempt construction. BC Brown would like to take the step to go through with contacting an architect firm that is listed within the MRSC. A motion was made by Tom Bearden to proceed with securing an architect for the purpose of preparing a blueprint of our property. Motion seconded by Sam Schlegel. Motion carried. BC Brown and VanderVeur will be contacting Brian Snure to make sure that we are following the necessary steps and protocols to be compliant with the State Auditor.

CHIEF'S REPORT-Chief Dennis Benn:

DISCUSSION ITEMS:

- 1. Discuss Paramedic Situation:** Chief Benn stated that we have four candidates that went through the Paramedic Testing process and the top two candidates: Brenna VanderVeur and Chris Nicholson have been chosen to attend paramedic school. Since that time, Jacob Finnigan has also requested to attend paramedic school and Chief would like approval for Jacob to attend at the same time. Chief Benn feels that this is an excellent opportunity to acquire paramedics that want to live on the South Beach. There are immediate jobs secured for the first 2 candidates and possibly there could be a third position. Chief Benn stated he doesn't know if that is possible but there is always the chance. At best, Jacob could fill in shifts and still be an asset to the organization. Funding was questioned and Chief Benn answered that it will be funded through the "operational reserve fund". A motion was then made by Tom Bearden approving the expenditure of schooling for Jacob Finnigan. In addition, all three of the candidates will be paid while attending school as originally planned. This includes the benefit of medical insurance. Motion seconded by David McLellan. Motion carried.
- 2. Monthly Call Volume:** The monthly call volume was distributed to the board members for their review.
- 3. Water Tanks:** The tanks have been purchased and we are waiting on a shipping date.
- 4. Commissioner Training-OPA and PRA:** All commissioners have now attended the Public Records Act Training.
- 5. DNR Brush Truck Update:** Chief Benn stated that fuel canisters have been ordered for the pump.
- 6. PIO/Public Educator Update:** a. Job Fair: Well attended and received.

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7. Training Update: An advanced First Aid Class was held at the training center.
8. Civic Events: a. SBRFA attended Bless of the Fleet-Sunday May 29th. b. SBRFA attended the VFW Memorial Day Ceremony-Monday, May 30th.

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action taken.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS.

Sam Schlegel made a motion to approve the commissioner timecards as presented. Motion seconded by Dave McLellan. Motion carried.

NEW BUSINESS:

BC VanderVeur noted that there is no longer a nursing program or a paramedic program in Grays Harbor County. It is possible that the training center could be considered the lead on providing a paramedic program with funding provided. Discussion followed with Tom Bearden making a motion to further pursue information regarding a paramedic program held at our training center. Motion seconded by David McLellan. Motion carried.

It is time for union negotiations and the board needs to select board representation with Local 3689. Tom Bearden made a motion to appoint David McLellan and Fred Schroeder to serve as representatives of the board in contract negotiations with Local 3689. Motion seconded by Sam Schlegel. Motion carried.

FUTURE MEETINGS:

1. July 14, 2022: 4:30 PM Board for Volunteer Firefighter Board
2. July 14, 2022-5:00 PM Governance Board Meeting

ADJOURN:

Sam Schlegel made a motion to adjourn the meeting at 6:31 PM. Motion seconded by David McLellan. Motion carried.