



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



**GOVERNANCE BOARD MEETING MINUTES**  
**805 State Route 105 East, Westport, WA 98595**  
**March 10, 2022-ZOOM Meeting: 5:00 PM**

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**Call Meeting to Order:**

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two present, Sam Schlegel representing Commissioner District Five. The City of Westport representative Tom Aronson was absent along with Chief Dennis Benn. Battalion Chief Daryl Brown, Governance Board Secretaries Diane McNett, and Teresa Hart present. Battalion Chief Darin VanderVeur present.

**Flag Salute:**

The Pledge of Allegiance was recited.

**Agenda Modifications:**

Agenda modifications were the payroll of \$132,461.34 and the Vouchers 2022-087 through 2022-125 totaling \$99,938.93.

**Announcements, Proclamations, Presentations:**

None.

**Public Comments:**

None.

**Consent Agenda:**

- a. **Approval of governance board minutes meeting from February 10, 2022:** A motion was made by David McLellan to approve the minutes from February 10, 2022. Motion seconded by Tom Bearden. Motion carried.
- b. **Approval of payroll 03-01-2022 through 03-31-2022 totaling \$132,461.34:** A motion was made by Tom Bearden to approve the payroll from 03-01-2022 through 03-31-2022 in the amount of \$132,461.34. Motion seconded by David McLellan. Motion carried.
- c. **Approval of Voucher 2022-087 through Voucher 2022-125 totaling \$99,938.93:** David McLellan made a motion to approve Voucher 2022-087 through Voucher 2022-125 totaling \$99,938.93. Motion seconded by Tom Bearden. Motion carried.

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**Signing the Vouchers:**

Board members signed the approved vouchers.

**BOARD MEMBER REPORTS:**

*Commissioner District One Tom Aronson:* No report.

*Commissioner District Two Tom Bearder:* No report.

*Commissioner District Three David McLellan:* No report.

*Commissioner District Four Fred Schroeder:* No report.

*Commissioner District Five Sam Schlegel:* No report.

**NEW STATION DESIGN-REPORT/BATTALION CHIEF VANDERVEUR:**

BC VanderVeur stated that he had not held a meeting this month. The scheduled conference is May 23 through May 26 in Chicago, Illinois. He is working on obtaining reservations.

Training Update: one student has dropped from the firefighter program. Last month there were nineteen trainings held with 4 CPR classes held last month.

Awards Banquet will be held at the Ocosta Recreation Center on April 16, 2022.

**CHIEF'S REPORT-Battalion Chief Daryl Brown reported in Chief Dennis Benn absent:**

1. Chief Benn on vacation in Hawaii from 3/6 to 3/21.
2. Ambulance 765-R: Took delivery of ambulance remount and it is in service serving the community. A small social media article was written highlighting the cost savings of this project.
3. Brush Truck Update: We have taken ownership of DNR Brush engine HS4-0017. The vehicle is a 2011 Ford F550 with a firefighting deck including pump and 400-gallon water tank. The vehicle is at NW Diesel in Tumwater for evaluation and repair. BC Brown was updated by DNR rep that rather than receiving a grant they were going to provide us with \$20,000 through some free-up dollars attached to the firefighter assistance program.  
ACTION Item: BC Brown is looking for a motion to spend up to \$25,000 for the brush truck repair and in service. Tom Bearden made a motion to authorize up to \$25,000 for the brush truck repair. Motion seconded by David McLellan.
4. Our Current Paramedic Candidate did not pass pre-employment qualifications.
5. PIO/Public Educator Vacancy: Ms Jamie Pryor has taken on fulltime employment with American Medical Response. She has resigned her position as a part time EMT and PIO.
6. Water Tank and Pump System: In lieu of the expenses cost of fire hydrant purchase and insulation of a metered fire hydrant at the Training Center; BC Vander Veur has found 2-10,000 poly tank water gallons. We had originally approved \$7,500 for the purchase of a hydrant however these tanks could serve our purpose. Discussion followed with Tom Bearden making a motion to purchase both tanks. Motion seconded by David McLellan. Chief VanderVeur had noted that these tanks potentially may be purchased at a very reasonable price.

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7. Grays Harbor EMS Office met on Monday night and there is no longer funding available to maintain the office. Discussion followed with the board noting that BC
8. Vander Veur has the authority to negotiate with the EMS office regarding using the Ocosta Fire Station office.
9. Call report: 132 calls in February, 26 calls ahead of last year. Eighty-five patients. Fifty percent of calls were tr. ported.

**DEPARTMENT REPORTS:**

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. A check was received regarding the Estate of Chad Mittleider; check forwarded to Danielle Mittleider.

**CORRESPONDENCE:**

None.

**UNFINISHED BUSINESS.**

David McLellan made a motion to approve the commissioner timecards as presented. Motion seconded by Tom Bearden. Motion carried.

**NEW BUSINESS:**

1. Budget Workshop Recommendation: Chief Benn had requested that the board make their recommendation for the 2022 Excess Levy amount. By approving the amount, resolutions could be written by our attorney, Brian Snure for approval at the April board meeting. Tom Bearden made a motion to authorize the amount of \$797,854 for the 2023 excess levy amount. Motion seconded by David McLellan. Motion approved.

**FUTURE MEETINGS:**

1. April 14, 2022: 4:30 PM Board for Volunteer Firefighters.
2. April 14, 2022: 5:00 PM Governance Board Meeting.

**ADJOURN:**

David McLellan made a motion to adjourn the meeting at 5:30 PM. Motion seconded by Sam Schlegel. Motion carried.