



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



**GOVERNANCE BOARD MEETING MINUTES**  
**805 State Route 105 East, Westport, WA 98595**  
**August 12, 2021-ZOOM Meeting: 5:00 PM**

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**Call Meeting to Order:**

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five, The City of Westport representative Tom Aronson present. Chief Dennis Benn was present with Chief Daryl Brown present. Governance Board Secretaries Diane McNett and Teresa Hart, Board Secretary were present. In addition, a guest, Jo Bearden from Commissioner District Two was present.

**Flag Salute:**

The Pledge of Allegiance was recited.

**Agenda Modifications:**

Agenda modifications were the payroll of \$132,199.72 and the Vouchers 2021-289 through 2021-332 totaling \$75,524.65.

**Announcements, Proclamations, Presentations:**

None.

**Public Comments:**

None.

**Consent Agenda:**

- a. **Approval of governance board minutes meeting from July 8, 2021:** A motion was made by Dave McLellan to approve the minutes from July 8, 2021. Motion seconded by Sam Schlegel. Motion carried.
- b. **Approval of governance special board minutes meeting from July 23, 2021:** A motion was made by Sam Schlegel to approve the minutes from the special board meeting on July 23, 2021. Motion seconded by Dave McLellan. Motion carried.
- c. **Approval of payroll 08-01-2021 through 08-31-2021 totaling \$132,199.72:** A motion was made by Dave McLellan to approve the payroll from 08-01-2021 through 08-31-2021 in the amount of \$132,199.72. Motion seconded by Sam Schlegel. Motion carried.
- d. **Approval of Voucher 2021-289 through Voucher 2021-332 totaling \$75,524.65:** Sam Schlegel made a motion to approve Voucher 2021-289 through Voucher 2021-332 in the amount of \$75,524.65. Motion seconded by Dave McLellan. Motion carried.

## **PAGE 2-GOVERNANCE BOARD MEETING MINUTES-AUGUST 2021:**

Board members signed the approved vouchers.

### **BOARD COMMITTEE REPORTS:**

- a. **Contract Committee-Chief Dennis Benn:** Chief Benn stated that the total of the collections received was \$32,283.06. This board committee will be removed from future agendas at this time due to it being concluded for the year.

### **BOARD MEMBER REPORTS:**

*Commissioner District One Tom Aronson:* No report.

*Commissioner District Two Tom Bearder:* No report.

*Commissioner District Three David McLellan:* No report.

*Commissioner District Four Fred Schroeder:* No report.

*Commissioner District Five Sam Schlegel:* Sam Schlegel questioned Chief Benn regarding whether we can stop the Big Booming Fireworks show at Shoalwater? Homeowners have contacted him, and the local folks are not happy with the presentation and noise. Chief stated it is up to the sheriff's department or county sheriff to make the decision. Sam also stated that there is not a bathroom in the Tokeland station.

### **CHIEF'S REPORT:**

#### **ACTION ITEMS:**

Chief Benn stated he would like to take pictures of the commissioners for the web site.

Resolution 2021-06 was approved at the July meeting; however, the signature sheet was not available. The resolution in its complete form was reviewed again with the signature sheet attached. Board members signed Resolution 2021-06.

### **DISCUSSION ITEMS:**

1. **Rust Annexation Update:** Chief Benn stated Randy Rust has submitted proof to County. It is held 45 days until any action is taken.
2. **EMT hire:** Chief Benn has given Paul Barrow a conditional offer of employment. Paul scored highest in the testing process and is the most certified of the candidates. September 1<sup>st</sup> will be his first day of employment.
3. **Captains Testing September 18<sup>th</sup>:** We will be performing Captains testing on September 18<sup>th</sup> to fill one or two vacant positions. We will be using a third-party testing program.
4. **Dave Bell Retirement Party September 4<sup>th</sup>:** A retirement party for Captain Bell will be held at Chief Benn's home, all are welcome. Social hour is at 4 PM, Food 5 PM and the Presentation is at 6 PM.
5. **Grays Harbor EMS Inter-local Agreement Up-Date:** Grays Harbor EMS is attempting to acquire some grant funding. The Inter-Local Agreement plan is on hold for now but may be implemented later.
6. **Passage of the 2022 Levy:** Our 2022 levy has passed.
7. **Working with the WA Fire Commissioner's Association:** Chief Brown is working with the WA State Fire Commissioner's Association to get the law changed, which would allow RFA's the new ability to tax for a four-year maintenance and operations levy.
8. **Remounting of Medic 312:** Medic 312 has over 200,000 miles on it. We are currently working with Braun Northwest to remount the unit. We may get this accomplished in the first quarter of 2022.
9. **Engine 321:** Engine 321 is in the repair shop. We are not able to get a solid quote, but they are saying about \$17,000. Chief Benn stated that he would recommend going ahead and complete

**PAGE 3-GOVERNANCE BOARD MEETING MINUTES-AUGUST 2021:**

the repairs. Discussion followed with Tom Bearden making a motion to approve up to \$20,000 for repairs to Engine 321. Tom Aronson seconded the motion. Motion carried.

**DEPARTMENT REPORTS:**

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action was taken.

**CORRESPONDENCE:**

None.

**UNFINISHED BUSINESS.**

Sam Schlegel questioned why the commissioners must approve their timecards. It was noted to Sam that the commissioners had not addressed a policy regarding what was approved payment for their services, i.e., what meetings, when and where were approved.

**NEW BUSINESS:**

None.

**ADJOURN:**

A motion was made by Sam Schlegel to adjourn the meeting at 5:57 PM. Motion seconded by Dave McLellan. Motion carried.