



**South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595**



**GOVERNANCE BOARD MEETING MINUTES**  
**805 State Route 105 East, Westport, WA 98595**  
**June 10, 2021-ZOOM Meeting: 5:00 PM**

**Call Meeting to Order:**

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five, The City of Westport representative Tom Aronson present. Chief Dennis Benn was present with Chief Daryl Brown present. Governance Board Secretaries Diane McNett absent initially, however arrival time was 6:00 PM. Teresa Hart, Board Secretary was present.

**Flag Salute:**

The Pledge of Allegiance was recited.

**Agenda Modifications:**

Agenda modifications were the payroll of \$130,518.31 and the Vouchers 2021-210 through 2021-249 totaling \$70,002.06.

**Announcements, Proclamations, Presentations:**

None.

**Public Comments:**

None.

**Consent Agenda:**

- a. **Approval of governance board minutes meeting from May 13, 2021:** A motion was made by Dave McLellan to approve the minutes from May 13, 2021. Motion seconded by Tom Bearden. Motion carried.
- b. **Approval of payroll 06-01-2021 through 06-30-2021 totaling \$130,518.31:** A motion was made by Tom Bearden to approve the payroll from 0-01-2021 through 5-31-2021 in the amount of \$132,840.91. Motion seconded by Tom Aronson. Motion carried.
- c. **Approval of Voucher 2021-172 through Voucher 2021-209 totaling \$70,002.06:** Sam Schlegel made a motion to approve Voucher 2021-172 through Voucher 2021-209 in the amount of \$69,931.07. Motion seconded by Tom Bearden. Motion carried.

**SIGNING OF VOUCHERS:**

Board members signed the approved vouchers.

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**BOARD COMMITTEE REPORTS:**

- a. **Contract Committee-Chief Dennis Benn:** Chief Benn stated that the City of Westport and Port of Willapa Harbor have paid their full amount.

**BOARD MEMBER REPORTS:**

*Commissioner District One Tom Aronson:* No report.

*Commissioner District Two Tom Bearden:* No report.

*Commissioner District Three David McLellan:* No report.

*Commissioner District Four Fred Schroeder:* No report.

*Commissioner District Five Sam Schlegel:* Sam Schlegel questioned Chief Benn if he had investigated the property at the old Pacific County dump. Chief Benn stated that he had not as he did not think it was a good idea due to the contamination issue. Questioned was whether the plaque had been received for Bob Parnell. Chief Benn stated it had not arrived yet.

**CHIEF'S REPORT:**

**ACTION ITEMS:**

Chief Benn stated we partnered with the Department of Health for a covid testing site. It has been well received in the community.

**DISCUSSION ITEMS:**

1. **Volunteer Recruitment Ocosta:** Chief Benn stated we now have 6 responders in the Ocosta area. This could be a boost for the rating once we have the paperwork completed for them.
2. **Hydrant at the Training Center:** Discussed previously was purchasing a hydrant for our property at the Y. A motion was made by Tom Bearden to authorize Chief Benn to proceed with purchasing a hydrant at an approximately \$8,000 cost. Motion seconded by Sam Schlegel. Motion carried.
3. Chief Benn distributed a proposed resolution regarding "financial reserve". The resolution was discussed in detail with no decision made. It was suggested that the resolution be reviewed at the June meeting.
4. Chief Benn stated he is preparing a timeline of our vehicle replacements to be reviewed next month.
5. Chief Brown stated that we are involved in a regional grant. If approved the cost to us would be approximately 10% or \$30,000.

**DEPARTMENT REPORTS:**

**Board for Volunteer Fire Fighter meeting report:** The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action was taken.

**CORRESPONDENCE:**

None.

**UNFINISHED BUSINESS.**

None.

**NEW BUSINESS:**

None.

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**FUTURE MEETINGS:**

**June 10, 2021: 4:30 PM-Board for Volunteer Firefighter Board.**

**June 10, 2021-5:00 PM-Governance Board Meeting.**

**ADJOURN:**

**A motion was made by Sam Schlegel to adjourn the meeting at 6:07 PM. Motion seconded by Dave McLellan.**

**Motion carried.**