



**South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595**



**GOVERNANCE BOARD MEETING MINUTES  
805 State Route 105 East, Westport, WA 98595  
May 13, 2021-ZOOM Meeting: 5:00 PM**

**Call Meeting to Order:**

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five, The City of Westport representative Tom Aronson present. Chief Dennis Benn was present with Chief Daryl Brown absent. Governance Board Secretaries Diane McNett present. Teresa Hart, Board Secretary was absent. Jamie Pryor, our new Public Information Officer was presented.

**Flag Salute:**

The Pledge of Allegiance was recited.

**Agenda Modifications:**

Agenda modifications were the payroll of \$132,840.91 and the Vouchers 2021-172 through 2021-209 totaling \$69,931.07.

**Announcements, Proclamations, Presentations:**

None.

**Public Comments:**

None.

**Consent Agenda:**

- a. **Approval of governance board minutes meeting from April 8, 2021:** A motion was made by Dave McLellan to approve the minutes from April 8, 2021. Motion seconded by Tom Bearden. Motion carried.
- b. **Approval of payroll 05-01-2021 through 05-31-2021 totaling \$132,840.91:** A motion was made by Tom Bearden to approve the payroll from 05-01-2021 through 5-31-2021 in the amount of \$132,840.91 Motion seconded by Tom Aronson. Motion carried.
- c. **Approval of Voucher 2021-172 through Voucher 2021-209 totaling \$69,931.07:** Sam Schlegel made a motion to approve Voucher 2021-172 through Voucher 2021-209 in the amount of \$69,931.07. Motion seconded by Tom Bearden. Motion carried.

**SIGNING OF VOUCHERS:**

Board members signed the approved vouchers.

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**BOARD COMMITTEE REPORTS:**

- a. **Contract Committee-Chief Dennis Benn:** Chief Benn stated that the City of Westport and Port of Willapa Harbor have paid their full amount.

**BOARD MEMBER REPORTS:**

*Commissioner District One Tom Aronson:* No report.

*Commissioner District Two Tom Bearder:* No report.

*Commissioner District Three David McLellan:* No report.

*Commissioner District Four Fred Schroeder:* No report.

*Commissioner District Five Sam Schlegel:* Sam Schlegel questioned Chief Benn if he had investigated the property at the old Pacific County dump. Chief Benn stated that he had not as he did not think it was a good idea due to the contamination issue. Questioned was whether the plaque had been received Bob Parnell. Chief Benn stated it hadn't arrived yet.

**CHIEF'S REPORT:**

**ACTION ITEMS:**

Chief Benn stated we partnered with the Department of Health for a covid testing site. It has been well received in the community.

**DISCUSSION ITEMS:**

1. **Volunteer Recruitment Ocosta:** Chief Benn stated we now have 6 responders in the Ocosta area. This could be a boost for the rating once we have the paperwork completed for them.
2. **Hydrant at the Training Center:** Discussed previously was purchasing a hydrant for our property at the Y. A motion was made by Tom Bearden to authorize Chief Benn to proceed with purchasing a hydrant at an approximately \$8,000 cost. Motion seconded by Sam Schlegel. Motion carried.
3. Chief Benn distributed a proposed resolution regarding "financial reserve". The resolution was discussed in detail with no decision made. It was suggested that the resolution be reviewed at the June meeting.
4. Chief Benn stated he is preparing a timeline of our vehicle replacements to be reviewed next month.
5. Chief Brown stated that we are involved in a regional grant. If approved the cost to us would be approximately 10% or \$30,000.

**DEPARTMENT REPORTS:**

**Board for Volunteer Fire Fighter meeting report:** The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action was taken.

**CORRESPONDENCE:**

None.

**UNFINISHED BUSINESS.**

None.

**NEW BUSINESS:**

None.

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**FUTURE MEETINGS:**

**June 10, 2021: 4:30 PM-Board for Volunteer Firefighter Board.**

**June 10, 2021-5:00 PM-Governance Board Meeting.**

**ADJOURN:**

**A motion was made by Sam Schlegel to adjourn the meeting at 6:07 PM. Motion seconded by Dave McLellan.  
Motion carried.**