



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES
805 State Route 105 East, Westport, WA 98595
April 8, 2021-ZOOM Meeting: 5:00 PM

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held on a Zoom platform as the Governor has lifted restrictions for an in-person meeting. It was noted that the Zoom information had been posted on the SBRFA website for those who did not want to attend in person and posted at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District 4, David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five. The City of Westport representative Tom Aronson was absent. Chief Dennis Benn was present with Chief Daryl Brown absent. Governance Board Secretaries Diane McNett present. Teresa Hart, Board Secretary was absent. Present on the Zoom platform was Paul Barrow, EMT SBRFA.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll of \$122,792.71 and the Vouchers 2021-128 through 2021-171 totaling \$77,323.40. An executive session was added prior to adjournment for 20 minutes; the purpose to discuss possible litigation, no action to be taken.

Announcements, Proclamations, Presentations:

None.

Public Comments:

None.

Consent Agenda:

- a. **Approval of governance board minutes meeting from March 11, 2021:** A motion was made by Tom Bearden to approve the minutes from March 11, 2021. Motion seconded by Dave McLellan. Motion carried.
- b. **Approval of payroll 04-01-2021 through 04-30-2021 totaling \$122,792.71:** A motion was made by Dave McLellan to approve the payroll from 04-01-2021 through 4-30-2021 in the amount of \$122,792.71. Motion seconded by Tom Bearden. Motion carried.
- c. **Approval of Voucher 2021-128 through Voucher 2021-171 totaling \$77,323.40:** Dave McLellan made a motion to approve Voucher 2021-128 through Voucher 2021-171 in the amount of \$77,323.40. Motion seconded by Sam Schlegel. Motion carried.

SIGNING OF VOUCHERS:

Board members signed the approved vouchers.

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BOARD COMMITTEE REPORTS:

- a. **Contract Committee-Chief Dennis Benn:** Chief Benn stated that contracts have been sent.

BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: No report.

Commissioner District Two Tom Bearden: No report.

Commissioner District Three David McLellan: No report.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: Sam Schlegel questioned Chief Benn if he had investigated the property at the old Pacific County dump. Chief Benn stated that there are some legal obligations with the tribe as the property appears to be contaminated. More information will follow regarding the availability of the property.

CHIEF'S REPORT:

ACTION ITEMS: The 2022 budget was presented by Chief Benn. Discussion followed with Sam Schlegel making a motion to approve the 2022 budget as presented. The amount is \$2,992,000.00. This includes the M&O levy amount of \$696,000. Motion seconded by Tom Bearden. Motion carried. Chief Benn will contact Brian Snure to prepare the resolutions for the ballot measure. A special board meeting will be scheduled to approve the resolutions so that they can be forwarded to the election board.

REVIEW SURPLUS POLICY: Chief Benn presented a surplus policy for the board's review. A motion was made by Dave McLellan to approve the policy as written. Motion seconded by Tom Bearden. Motion carried.

SET DATE FOR APPROVAL OF BUDGET RESOLUTION: This will be scheduled once the paperwork is received from Brian Snure.

DISCUSSION ITEMS:

1. **Volunteer Recruitment Ocosta:** Chief Benn stated we are getting close to gaining recruits from the Ocosta area. Sam Schlegel stated he thinks we should drill in each area.
2. **Brush at North Cove Station:** Chief Benn stated that he has met with the property owner who expressed interest in letting us cut the scotch broom, south of the North Cove Station.
3. **Hydrant at the Training Center:** Discussed was how much it would cost to install a hydrant at the training center. Chief Benn stated he believes they are \$4,500 to approximately \$7,000. The possibility of also drilling a well was discussed. Chief will investigate the feasibility.
4. **Grays Harbor Community Hospital** has changed their name to Harbor Regional Health.

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. No action was taken.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS.

None.

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NEW BUSINESS:

- a. **Approval of Commissioner Timecards:** Commissioner timecards were approved as presented. David McLellan made a motion to accept the timecards as presented. Motion seconded by Sam Schlegel. Motion carried.
- b. **2022 Proposed Budget:** Approved earlier.
- c. **Resolution 2021-05:** Chief Benn presented Resolution 2021-05 regarding surplus items. These are the gurneys that have been replaced by those received through our federal grant. The board reviewed the proposal with Dave McLellan making a motion to approve Resolution 2021-05 as written. Sam Schlegel seconded the motion. Motion carried.

FUTURE MEETINGS:

May 13, 2021: 4:30 PM-Board for Volunteer Firefighter Board.

May 13, 2021-5:00 PM-Governance Board Meeting.

EXECUTIVE SESSION FOR 20 MINUTES TO DISCUSS POTENTIAL LITIGATION-No action to be taken:

The Board adjourned to executive session for 20 minutes at 5:43 PM.

Back in session at 5:55 PM. No action taken.

ADJOURN:

A motion was made by Tom Bearden to adjourn the meeting at 5:56 PM. Motion seconded by Dave McLellan. Motion carried.