

South Beach Regional Fire Authority

Governance Board Special Meeting Minutes for the purpose of discussing personnel and approval of a 2 month Budget—November through December 2107 for the SBRFA:

Thursday, November 2, 2017, 2017-5:00 PM, 506 N Montesano St., Westport, WA 98595

1. Call Meeting to order:

Alfred R. Schroeder called the meeting to order at 5:00 PM.

2. Alfred R. Schroeder led the group with the flag salute.

3. Roll Call:

Alfred R. Schroeder, Commissioner, GHFD #14

Robert Parnell, City Councilperson, City of Westport

David McLellan, Commissioner, GHFD #11

Sam Schlegel, Commissioner, PCFD #5

Tom Bearden, Commissioner, GHFD #3

Secretary Diane McNett

Art Cole, Fire Chief

2 month Budget presentation: A motion was made by David McLellan to approve the November-December 2017 for the SBRFA as presented. Motion seconded by Tom Bearden. Motion carried. (see attachment #1)

Discussion followed in regards to a job description. A motion was then made by Bob Parnell to approve the job description with the minor changes. Motion seconded by Tom Bearden. Motion carried. (see attachment #2- final approved fire chief description)

A battalion chief position was then discussed. The consensus was that the position should be negotiated with the union and follow the union contract. A motion was made by Tom Bearden to immediately fill the BC position, selected by the Chief. Chief Cole stated he would like input from one board member as well. Motion seconded by David McLellan. Motion carried.


It was noted that advertisements for the chief position should be in the Daily Dispatch and other fire type publications.

Art noted that he would like a meeting as soon as possible to get his contract signed.

A special meeting was then scheduled for personnel issues on Monday November 6, 2017, 5:00 PM for the purpose of discussing wages for Art Cole's contract. It will be held at 506 N Montesano Street, Westport, WA 98595. Art will meet with Chairman Schroeder at 2:00 PM on Monday, November 6, 2017 for the purpose of changes to Art's current contract.

There being no further discussion a motion was made by David to adjourn the meeting at 6:15 PM. Motion seconded by Tom Bearden. Motion carried.

For the board,


Diane McNett, Secretary