



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



**SPECIAL BOARD MEETING MINUTES for the purpose of an exit conference with the WA State Auditor's Office
February 3, 2020-2:00 PM
170 West Spokane Street, Westport, WA 98595**

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Special Board Meeting was called to order by Board Chairperson, Alfred Schroeder representing Commissioner District Four at 2:00 PM. The meeting was held at 170 West Spokane Street, Westport, WA. In attendance were the following Board Members: David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Bob Parnell, Vice-chairman, representing Commissioner District One, Sam Schlegel representing Commissioner District Five. Chief Dennis Benn, Chief Daryl Brown and Governance Board Secretary Teresa Hart were present. Governance Board Secretary Diane McNett was present.

Guest Attendees: Bryson Bristol, Program Manager WA State Auditor Office
Jordan Coleman, Audit Lead, WA State Auditor Office

Flag Salute:

The Pledge of Allegiance was recited.

Introduction of all present at the meeting took place.

Jordan Coleman noted the accountability audit for both entities: South Beach Ambulance Service and South Beach Regional Fire Authority. Noted was that we passed with great marks. Jordan thanked the staff for the cooperation and assistance in completing both audits.

Bryson Bristol noted that we will be audited in 2021 which will include a financial statement piece along with the accountability for public resources. The RFA costs is estimated to be \$15,900 plus travel expenses. In addition, the South Beach Ambulance Service will need to be closed out. Teresa and Diane noted that they have received a resolution from our attorney Brian Snure that will be signed at the next board meeting. The estimated cost for the South Beach Ambulance Service audit will be \$4,500 plus travel expenses.

There being no further discussion a motion was made by David McLellan to adjourn the meeting at 2:29 PM. Motion seconded by Tom Bearden. Motion carried.