



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES

July 11, 2019

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson, Alfred Schroeder representing Commissioner District Four at 5:00 PM. The meeting was held at 506 N. Montesano Street, Westport, WA. In attendance were the following Board Members: David McLellan representing Commissioner District Three, Tom Bearden representing Commissioner District Two, Sam Schlegel representing Commissioner District Five, Bob Parnell, Vice Chairperson representing Commissioner District One. Chief Dennis Benn was present, Battalion Chief Daryl Brown present and Governance Board Secretary Diane McNett absent and Teresa Hart present.

Attendance: Allen Douglas, Grayland resident, Captain Dave Bell, President Local 3689

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Under Consent Agenda—7b. Payroll is \$96,778.62. Under Consent Agenda 7c. Voucher total is \$60,675.50.

Announcements, Proclamations, Presentations:

Public Comments:

Captain Dave Bell noted to the board that Local 3689 is ready to negotiate for the 2020-2023 labor contract.

Consent Agenda:

- a. **Approval of minutes from June 13, 2019:** A motion was made by Bob Parnell to approve the minutes from the June 13, 2019 meeting as presented. Motion seconded by Dave McLellan. Motion carried.
- b. **Approval of payroll 07-01-2019 through 07-31-19 totaling \$96,778.62:** A motion was made by Sam Schlegel to approve payroll from 07-01-19 through 07-31-19 totaling \$96,778.62. Motion seconded by Bob Parnell. Motion carried.
- c. **Approval of Vouchers:** A motion was made by Sam to approve Voucher 2019-258 through Voucher 2019-300 in the amount of \$60,675.50. Motion seconded by Bob Parnell. Motion carried.

SIGNING OF VOUCHERS:

Board Members signed the vouchers as approved above.

BOARD COMMITTEE REPORTS:

Chief Benn noted that 3 letters have been sent out. Basically, the letter was a meet and greet type of message. Letters have been sent to the Port of Grays Harbor, Port of Willapa and the Parks & Rec.

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BOARD MEMBER REPORTS:

Commissioner District One Bob Parnell: Bob Parnell stated he had participated in the Tokeland Parade. Bob had provided to the office new figures regarding the contract committee and the payments owing to the Regional Fire Authority. The figures are very similar to last years; the potential amount is \$13,000. Bob is looking forward to attending the upcoming open houses at the stations that have been scheduled.

BACK To BC Brown regarding the upcoming election: Two meetings have been held and presented to the board for their review is a trifold that will be ready to be distributed to Saturday. Also noted was the sample ballot and draft letter from Brian Snure. 50 signs have been printed along with 204X8 vinyl signs—one placed in Westport and open to discussion as to the second sign. Generous donations have been received to allow for this purchase. It was important to use the words maintenance and operation levy as that is what our ballot measure will always be. Sam stated he would like to see the volunteers/ crews out and about, so the public can see that we are visible. BC Brown stated he is going to also do a video update on Facebook that will remind the views of what the RFA does. Chief Benn will be the speaker. Bob questioned if BC Brown could also put this on the website—BC Brown will be working on this.

Commissioner District Two Tom Bearden: No report.

Commissioner District Three David McLellan: Dave McLellan stated he would like to get some clarification as to what the commissioners can receive payment.

Commissioner District Four Fred Schroeder: No report.

Commissioner District Five Sam Schlegel: Sam Schlegel stated he likes the sign for fire ban but would also like to know about putting signs up as to what type of burn ban it is. (brush, etc.) The locations he would like would be to the entrance of North Cove and Ocosta.

CHIEF'S REPORT:

Chief stated that everyone survived the 4th of July and the activities. A video was made by BC Brown and the Parks Department regarding burning on the beach.

Sam questioned if we had ever received the keys for the Tokeland gate, BC Brown stated he hadn't yet. Sam questioned about cutting brush around the North Cove Station.

It was noted that we have a new Captain-Diana Fulbright, first female captain.

The commissioner's packets contain the WSRB rating system.

Phase 11 radio information was also included in the packets. Currently, we are at about 80% completion of the ham radio communication.

Discussion then took place regarding manning the outlining stations. Sam wondered what the cost would be. Chief stated there are many variables which make it more difficult to provide a cost. Daryl would like to set a date for a workshop to discuss the options. The date has been set for Thursday, October 3rd at 10:00 AM, Staffing Workshop.

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Chief noted that the Life Pak 12's is becoming obsolete. We have two and at the end of the year they will no longer be serviced. An extension will be offered for 6 months. Both Chiefs will sit down and come up with a plan for mid-2020.

DEPARTMENT REPORTS:

Board for Volunteer Fire Fighter meeting report: The Board for Volunteer Fire Fighter Fund meeting was held at 4:30 PM. A claim has been opened for a possible knee injury which occurred today, 7-11-19. Currently there has been no reported loss of work.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS:

Approval of Commissioner timecards were presented. Commissioners signed all as presented for payment.

The 6000 series policies regarding surplus procedures were presented to the commissioners for their review. Discussion followed with Bob Parnell requesting the board to table all the 6000 series policies until they can be reviewed at one time. A motion was then made by Bob Parnell to table the discussion at this time. Motion seconded by Dave McLellan. Motion carried.

NEW BUSINESS:

RESOLUTION 2019-09:

2019-09 Surplus Resolution declaring the silver truck as surplus was presented by BC Brown. (see attachment) Sam Schlegel made a motion to approve Resolution 2019-09 as written. Motion seconded by Bob Parnell. Motion carried.

We have received the donation for the drone. The donor has requested we name the drone after her son; Kenneth Yielding. Sam Schlegel made a motion to approve 2019-10, naming the drone: Kenneth Yielding Drone. Motion seconded by Dave McLellan. Motion carried.

Discussion then took place as to forming a committee to meet with Local 3689 regarding contract negotiations. Bob Parnell stated he would like to be on the committee. Sam Schlegel then made a motion to appoint the Chairman and Vice-Chairman on the committee; Fred Schroeder, Chairman and Bob Parnell, Vice-Chairman. Motion seconded by Dave McLellan. Motion carried.

GOOD OF THE ORDER:

None.

FUTURE MEETINGS:

- a. **August 8, 2019: 4:30 PM Board for Volunteer Firefighters.**
- b. **August 8, 2019: 5:00 PM Monthly Governance Board Meeting.**

ADJOURN

A motion was then made by Bob Parnell to adjourn the meeting at 6:46 PM. Motion seconded by Sam Schlegel. Motion carried.

South Beach Regional Fire Authority

RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE RFA

South Beach Regional Fire Authority

RESOLUTION NO. 2019-09

A RESOLUTION DECLARING EXHIBIT (A) SURPLUS TO THE NEEDS OF THE RFA TO BE OFFERED FOR SALE.

WHEREAS, this Fire Authority determined this equipment either broken, outdated or obsolete and no longer of service to the RFA

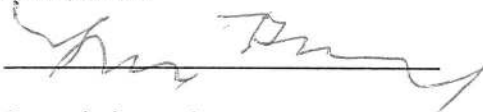
WHEREAS, if such repairs are necessary and said repairs will be costly beyond reason;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners for South Beach Regional Fire Authority, that the equipment represented By Exhibit (A) is hereby declared surplus to the needs of the RFA and offered for sale in accordance with applicable law.

Passed and approved this 11th day of July, 2019, by the Board of Fire Commissioners for South Beach Regional Fire Authority



Chairperson



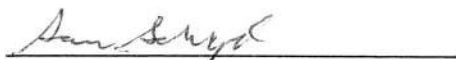
Commissioner



Commissioner



Commissioner



Commissioner



Secretary

