



# South Beach Regional Fire Authority



**South Beach Regional Fire Authority**  
**Governance Board AGENDA**  
**Thursday, July 12, 2018-5:00 PM**  
**506 N Montesano Street, Westport, WA 98595**

**TO DO:**

**ADDITIONAL AGENDA ITEMS:**

- 1.....
- 2.....
- 3.....

- 1.....
- 2.....
- 3.....

1. **Call Meeting to Order.**
2. **Roll call.**
3. **Flag Salute.**
4. **Agenda Modifications: 5:30 PM EXECUTIVE SESSION with Brian Snure, Attorney Regarding potential litigation for a period of up to 60 minutes with possible action to be taken.**
5. **Announcements, Proclamations, Presentations:**

**AGENDA-PAGE 2-JULY 12, 2018 CONTINUED:**

**6. Public Comment.**

*Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.*

**7. Consent Agenda.**

- a. Approval of Minutes from June 14, 2018 meeting.
- b. Approval of Special Meeting Minutes from June 21, 2018.
- c. Approval of Payroll 07-01-18 through 07-31-18. Totalling\_\_\_\_\_.
- d. Approval of Voucher 2018-279 through Voucher 2018-\_\_\_\_\_ totaling \_\_\_\_\_.
- e. Resolution 2018-08: Grays Harbor County Multi-Jurisdiction Hazard Mitigation Plan.
- f. Resolution 2018-09: Maintenance & Operations Levy-Grays Harbor County.
- g. Resolution 2018-10: Maintenance & Operations Levy-Pacific County.

**8. Board Committee Reports.**

- a. Contract Committee-Commissioner District One-Bob Parnell.
- b. Update on progress on Fire Chief Position-Bob Parnell/Fred Schroeder.

**9. Board Member Reports:**

**Commissioner District One-Bob Parnell.**  
**Commissioner District Two-Tom Bearden.**  
**Commissioner District Three-David McLellan.**  
**Commissioner District Four-Sam Schlegel.**  
**Commissioner District Five-Fred Schroeder.**

**10. Chief's Report.**

**11. Department Reports.**

- a. Board for Volunteer Fire Fighter meeting report. (meeting at 4:30 PM prior to

**AGENDA-PAGE 3-JULY 12, 2018 CONTINUED:**

**Governance board)**

**12. Correspondence.**

**13. Unfinished Business.**

- a. Board Commissioner Policies 1400.1 UNDER MEETING NOTICES & LAST PARAGRAPH ON SECOND PAGE-SEE ATTACHMENT.**
- b. Letter to be sent to citizens.**

**14. New Business.**

- a. Quote for Sharp Color Copier/Upstairs for crew: AOE Quote attached.**

**15. Good of the Order.**

**16. Signing of Payroll and Vouchers.**

**17. Future Meetings.**

- a. Aug. 09, 2018: 4:30 PM Board for Volunteer Firefighters.**
- b. Aug. 09, 2018: 5:00 PM Monthly Governance Board Meeting.**

**18. Adjourn.**

**RESOLUTION NO. 2018-08**  
**A RESOLUTION OF SOUTH BEACH REGIONAL FIRE AUTHORITY**  
**AUTHORIZING THE ADOPTION OF THE GRAYS HARBOR**  
**COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN**

**WHEREAS**, all of GRAYS HARBOR has exposure to natural hazards that increase the risk to life, property, environment and the County’s economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established requirements for pre and post disaster hazard mitigation programs requiring that “local and tribal government applicants for sub-grants must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of a Hazard Mitigation Grant Program sub-grant funding.” The purpose of such local mitigation plan is to represent the Multi-Jurisdiction’s commitment to reduce risks from natural and man-made hazards; and

**WHEREAS**, pursuant to 44 CFR 201.6, a coalition of GRAYS HARBOR County stakeholders with like planning objectives was formed to pool resources and create consistent mitigation strategies to be implemented within each partner’s identified capabilities within the GRAY HARBOR County Planning Area; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; and

**WHEREAS**, pursuant to 44 CFR 201.6, the GRAYS HARBOR County Multi-Jurisdiction Hazard Mitigation Plan has been reviewed and found to meet the regulatory criteria, and following adoption by participating jurisdictions, will be approved by FEMA, making all adopting jurisdictions eligible for mitigation project grants.

**NOW, THEREFORE, BE IT RESOLVED** by the SBRFA Board of Commissioners that:

The GRAY HARBOR County Multi-Jurisdiction Hazard Mitigation Plan is hereby adopted in its entirety, including SOUTH BEACH REGIONAL FIRE AUTHORITY Jurisdictional Annex, which represents each planning partner’s commitment to reduce risks from natural and man-made hazards; and.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by the following

----- Commissioner	----- Commissioner
----- Commissioner	----- Commissioner
----- Commissioner	

**SOUTH BEACH REGIONAL FIRE AUTHORITY**  
**RESOLUTION 2018-09**  
**(MAINTENANCE AND OPERATIONS LEVY RCW 84.52.052)**  
**GENERAL ELECTION – PROVISIONAL**

A RESOLUTION OF THE GOVERNING BOARD OF SOUTH BEACH REGIONAL FIRE AUTHORITY, PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE RFA AT AN ELECTION TO BE HELD WITHIN THE DISTRICT ON November 6, 2018, IN CONJUNCTION WITH THE STATE GENERAL ELECTION OF A PROPOSITION AUTHORIZING THE LEVY OF A GENERAL TAX ON THE TAXABLE PROPERTY WITHIN THE RFA IN EXCESS OF CONSTITUTIONAL AND STATUTORY LIMITATIONS IN THE SUM OF \$591,000 WHICH IS APPROXIMATELY \$.83 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION (BASED ON CURRENT ASSESSED VALUES), TO BE COLLECTED IN EACH SUCCEEDING YEAR TO PROVIDE FUNDS REQUIRED BY THE RFA TO MAINTAIN THE EXISTING LEVEL OF SERVICE IN THE RFA. **PROVIDED, THIS PROPOSITION SHALL NOT BE SUBMITTED TO THE VOTERS IF THE LEVY AUTHORIZED BY RESOLUTION NO. 2018-04 IS APPROVED BY THE VOTERS AT THE PRIMARY ELECTION HELD ON AUGUST 7, 2018.**

**Background:** WHEREAS, it is the judgment of the Governing Board of the RFA that it is essential and necessary for the protection of the health and life of the residents of the RFA that the fire and emergency medical services enumerated in this resolution be provided by the RFA. Such services will necessitate the expenditure of revenues for maintenance and operations in excess of those that can be provided by the RFA's regular tax levy. The excess levy shall be in the amount of \$591,000.00 to be levied in 2018 for collection in 2019.

**Resolution:** NOW, THEREFORE BE IT RESOLVED by the Governing Board of South Beach Regional Fire Authority, ~~Snohomish County~~, Washington as follows:

*Grays Harbor (will have corrected copy at Meeting)*  
**Section 1.** The cost of operating a fire department that provides fire prevention, fire protection and emergency medical services has increased because of the specialized equipment, personnel training and supplies now required by state and federal regulations. Due to the accumulated effects of declining property values and the statutory one percent limitation on annual tax increases, the RFA cannot continue to maintain current service levels within the limitations of the RFA's regular tax levy without additional revenue.

**Section 2.** In order to provide revenue adequate to pay the costs of salaries, equipment and facilities necessary to maintain the RFA's level of service as described in Section 1 of this resolution and to maintain reserve funds sufficient to assure the continuation of such services, the RFA shall levy in 2018 a general tax on taxable property within the RFA, in excess of the regular levy for maintenance and operation costs, in the amount of \$591,000.00 which is approximately \$.83 per \$1,000.00 of true and assessed valuation (based on current estimated assessed values).

**Section 3.** There shall be submitted to the qualified electors of the District for their ratification or rejection, at an election on November 6, 2018, in conjunction with the state general election to be held on the same date, the question of whether or not such a levy for maintenance and operations, in excess of the constitutional and statutory limits, shall be made. The Governing Board hereby requests the Auditors of Grays Harbor County and Pacific County, as ex-officio Supervisors of Elections, call such special election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

Name of Jurisdiction: South Beach Regional Fire Authority  
Proposition #: Proposition No. 1  
Short Title: Excess Levy for Maintenance and Operations

Ballot Title: The Governing Board of South Beach Regional Fire Authority adopted Resolution [REDACTED], concerning a proposition to adequately finance maintenance and operation costs.

This proposition provides for the support of fire protection and emergency medical services, facilities, maintenance, staffing and operations by authorizing the RFA to levy excess taxes in the amount of \$591,000.00 in 2018 to be collected in 2019 at an approximate levy rate of \$.83 per thousand of assessed valuation (the actual rate will be based on assessed values).

Should this proposition be: Approved  Rejected

**Section 4.** Pursuant to Article VII, Section 2(a) of the Washington State Constitution, the ballot measure shall require approval of 60% percent of the voters if total number of voters voting exceeds 40% of the voters voting at the preceding general election. If the total number of voters voting do not exceed 40% of the total number of voters voting at the preceding general election, then the number of voters voting "yes" on the proposition must also constitute 60% of a number equal to 40% of the total number of voters voting in the RFA at the last preceding general election.

**Section 5.** The Board hereby assigns to the Fire Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

**Section 6.** For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board hereby designates the Fire Chief and legal counsel as the individuals to whom the County Auditors shall provide such notice.

**Section 7.** The Chief is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution

**Section 8.** The Chief, or designee, is hereby authorized and directed, no later than August 7, 2018, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the November 6, 2018 election. The Chief, or designee, is further authorized to withdraw this Resolution without further action by the Board in the event the District voters approve a levy lid lift at the August 7, 2018 primary election.

**Section 9.** If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

**Section 10.** Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**Section 11.** This resolution shall take effect and be in force immediately upon its passage.

**Adoption:** ADOPTED by the Governing Board of South Beach Regional Fire Authority, ~~Snohomish~~ County, Washington, at a regular open public meeting of such Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, the following commissioners being present and voting:

*Grays Harbor*

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

**SOUTH BEACH REGIONAL FIRE AUTHORITY  
RESOLUTION 2018-10  
(MAINTENANCE AND OPERATIONS LEVY RCW 84.52.052)  
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**Section 11.** This resolution shall take effect and be in force immediately upon its passage.

**Adoption:** ADOPTED by the Governing Board of South Beach Regional Fire Authority, ~~Spokane~~ Spokane County, Washington, at a regular open public meeting of such Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, the following commissioners being present and voting:

*Grand Harbor*

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

<b>Subject:</b>	MEETINGS	<i>TABLED AT June Board Meeting</i>
<b>Section:</b>	PPG# 1400.1	
<b>Chapter:</b>	Board of Fire Commissioners	
<b>Effective Date:</b>	10/1/2017	



**POLICY**

The following laws or guidelines should be recognized in regard to the conduct of meetings:

Open Meetings: All meetings, including study or work sessions, must be advertised as meetings that are open to the public. If a board wishes to devote all or most of a special meeting to an issue(s) to be discussed in executive session (Policy 1410), the special meeting should be called to order and recessed to an executive session. The purpose of the executive session should be announced and recorded in the minutes (e.g., personal matters).

Meeting Notices: A regular meeting does not require a public notice. If the board does not meet at its regular location, the meeting should be treated as a special meeting with proper notice and announcements to the press stating the time, place and purpose of the meeting. A fire district is required to notify newspapers and radio and television stations, which have filed a request for agenda twenty-four (24) hours in advance of the special meeting. While other items of business may be discussed at a special meeting, no action can be taken on topics, which have not been identified on the printed agenda. If an item is to be discussed in executive session in accordance with policy 1410, the item of business must also appear on the agenda if final action is to be taken following the executive session.

No notice is required when the board is meeting for the purpose of planning or adopting strategy or positions to be taken in collective bargaining, grievance or mediation proceedings, or reviewing such proposals made by bargaining unit.

2. RECESS: A commissioner can request a recess in the deliberations of the Board. (A majority vote is required.)
  
5. INCIDENTAL MOTIONS: This type of motion deals with the procedures of the Board and is incidental to the motion that is “on the floor.” Incidental motions are acted upon when proposed. (No order of preference.)
  1. DIVIDE A MOTION: A main motion, by majority vote, may be divided into smaller units for the purpose of discussion, voting or both.
  2. APPEAL: Any decision by the chair may be appealed by a majority vote of the board.
  3. RECONSIDER: a motion can be brought back “to the table” by a commissioner provided that such a motion is made by a member of the majority when the issue was last voted upon. (Note: If the Board has Roberts Rules of Order as its authority, the Board may adopt a special rule of order, which allows any commissioner to reconsider the vote on any motion.)
  4. RECIND: A motion can be made to retract an issue or order that was passed. (A two-thirds vote is required.)
  5. VOTE: The vote on all matters shall be made ~~in person and shall be oral: by voice vote~~. Results will be announced immediately and recorded in the minutes. A commissioner may change his/her vote if the change is announced before the chair announces the results of the vote.

Any commissioner may abstain from voting at any call for the vote. Such a commissioner, who is present at the call for the vote, shall be counted as present for the purpose of determining the presence of a quorum. All votes on motions and resolutions shall be by “voice” vote.

TABLED  
AT Board Meeting  
June

Quote

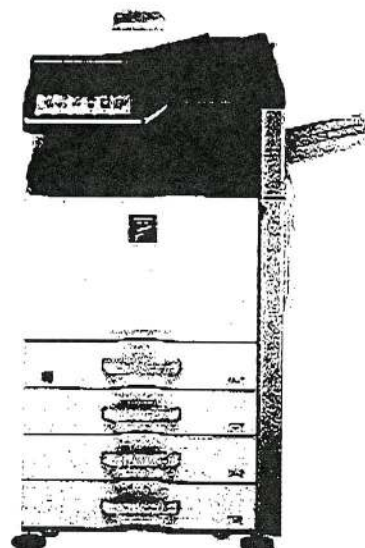
# South Beach Regional Fire Authority

June 2018

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.....  
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