



South Beach Regional Fire Authority, PO Box 1195, Westport, WA 98595



GOVERNANCE BOARD MEETING MINUTES

Thursday July 9, 2026-5:00 PM

708 S Englewood Lane, Westport, WA 98595

Call Meeting to Order:

The South Beach Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Alfred Schroeder representing Commissioner District Four at 5:00 PM. In attendance were the following Board Members: Alfred Schroeder representing Commissioner District Four, David McLellan, Vice Chairman representing Commissioner District Three, Sam Schlegel representing Commissioner District Five, Tom Bearden representing District Two, Tom Aronson representing District One present. Fire Chief Daryl Brown, Assistant Fire Chief David Uhler, Administrative Assistant's Diane McNett and Teresa Hart present.

Audience:

Coleena Curry SBRFA PIO present.

Flag Salute:

The Pledge of Allegiance was recited.

Agenda Modifications:

Agenda modifications were the payroll total for 07-01-2026 through 7-31-2026: \$218,022.08 and Vouchers 2026-266 through 2026-310 totaling \$116,301.47.

Announcements, Proclamations, Presentations:

None.

Public Comments:

None.

Consent Agenda:

- a. **Approval of Governance Minutes Meeting June 11, 2026:** David McLellan made a motion to approve June 11, 2026, minutes as written. Motion seconded by Tom Bearden. Motion carried.
- b. **Approval of Special Board Minutes Meeting June 25, 2026:** David McLellan made a motion to approve the Special Board Minutes held on June 25, 2026, as written. Tom Aronson seconded the motion. Motion carried.
- c. **Approval of Payroll 7-01-2026 through 7-31-2026 totaling \$218,022.08:** Sam Schlegel made a motion to approve the payroll from 7-01-2026 through 7-31-2026 totaling \$218,022.08. Motion seconded by Tom Aronson. Motion carried.
- d. **Approval of Voucher 2026-266 through Voucher 2026-310 total \$116,301.47:** Tom Aronson made a motion to approve Voucher 2026-266 through Voucher 2026-310 totaling \$116,301.47. Motion seconded by Sam Schlegel. Motion carried.

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SIGNING OF VOUCHERS: Board members signed the vouchers.

BOARD MEMBER REPORTS:

Commissioner District One Tom Aronson: Tom noted that the 4th of July parade turned out really great.

Commissioner District Two Tom Bearden: Tom added that he too thought the 4th of July was great and he had a good time there. There is a document that has made a statement about the land use in the old District 3 area. Chief noted that he had seen the notice and was keeping an eye on it.

Commissioner District Three David McLellan: David McLellan also enjoyed the 4th of July parade.

Commissioner District Four Fred Schroeder: Parade was great.

Commissioner District Five Sam Schlegel: Sam Schlegel noted that it was nice to see everyone at the parade.

CHIEF'S REPORT:

Chief Daryl Brown:

4th of July: Chief Brown stated that SBRFA had a great 4th of July. We increased staffing significantly for that day, due to the weekend festivities and 250th anniversary of America. We had approximately 20 paid, part-time and volunteer responders available for response. We responded to 10 incidents. We had proactive soft enforcement on the beach, and the crews were up late extinguishing beach campfires for fire prevention after the event was over. Chief felt that we were prepared as best we could have been for a high-risk event. Chief publicly thanked the crew for their teamwork and commitment as well as a big thank you to all our public and private partnerships. We are truly #Better Together!

Official Thanks: Our community, Our responders, State Parks, GHCSO, SWB Tribe, City of Westport and DNR.

2018 Midwest Tender: Chief has requested a shipping update for the tender inquiry and the seller replied as follows: "We are waiting for the final approval from customs to export the vehicle it should be moving towards the US this week and then we can give you the shipping schedule."

Generac Project: Chief Brown stated the generator is ordered and has an expected arrival date of late November. Chief has requested 3 different bids from local vendors and only 1 has been responsive after emails and phone calls. Later under old business there is a quote received for consideration.

Surplus 1997 White E350 Ambulance: Ambulance is currently on the surplus site for sale.

Presentations of Bond Information: We hosted an Open House on June 26th. The attendance was 25 people. A presentation was also given at the North Cove Grange to the North Cove/Tokeland Block Watch group where 25 people attended.

Up Coming Bond Presentation Events:

*July 10th-Bond Presentation Video Creation

*July 14th-10 am. Jim Walsh video Q&A

*July 16th-5:30 pm Bond Presentation Christian Outreach Building

*July 21st-6 pm Bond Presentation 708 Englewood

*July 25th-10 am Bond Presentation 708 Englewood

Incident Report: Chief Brown stated that during the month of July there were 127 incidents of which 81 were EMS calls, 12 fire calls, 34 other calls and 2 calls with aid provided.

ASSISTANT CHIEF'S REPORT:

Assistant Chief David Uhler reported the following:

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"I would like to formally thank this group for participation in the 50th Annual Old Fashioned Tokeland 4th of July Parade."

Assistant Chief Uhler reported that the EVIP refresher classes were conducted on July 7th and July 8th. These classes use the Emergency Vehicle Incident Prevention 4.0 framework from the Washington Fire Chiefs Association and allows us to certify our members for operation of vehicles that would otherwise require a CDL endorsement.

"We will have a request for a new business item for replacement and upgrade of our narcotics storage devices. I will be asking for authorization from the Board of Commissioners to spend up to \$13,000 in order to bring our narcotic storage into compliance with DEA guidance."

Assistant Chief Uhler continued noting that the "Assistance for Firefighters Grant" submission closed on June 22, 2026. Two grand requests were submitted for a 4X4 mini pumper at \$740,520.00 plus replacement attack hose and nozzles at \$51,060.00 for this round of funding. The award process is noted as October of 2027 with an amount of 5% required if awarded.

DEPARTMENT REPORTS: BOARD FOR VOLUNTEER FIREFIGHTER REPORT: The Board for Volunteer Firefighter met at 4:30pm. There was no new or old business.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS:

- a. Approval of Commissioner Timecards: Tom Bearden made a motion to approve the commissioner timecards as presented for payment. Motion seconded by David McLellan. Motion carried.**
- b. Concrete Bid-Chief Brown: Chief Brown noted to the board that he has received one bid in the amount of \$25,260.95 for the concrete pad for the new generator. Discussion followed with the board requesting that no decision be made until more bids have been received. There will be additional bids and information at the August meeting noted by Chief Brown.**

NEW BUSINESS:

- a. Resolution 2026-600-Propostion 1-November 3, 2026: Assistant Chief Uhler noted that Resolution 2026-600 has been prepared for the board of commissioner's consideration provided our Proposition 1 (primary election) fails. Tom Bearden made a motion to approve Resolution 2026-600 as written, provided the primary election ballot fails. Motion seconded by Sam Schlegel. Motion carried.**
- b. Knox Med Vault-Assistant Chief Uhler: Assistant Chief Uhler had previously noted in his report that he would be seeking to update our Knox boxes in all units due to a recent requirement by the DEA. The unit needed is the QT-KA-75883 and will be installed in each medic unit. The amount needed for the purchase is \$12,452.56 for compliance purposes. Tom Bearden made a**

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motion to authorize the purchase of \$12,452.56 for the Knox box QT-KA-75883. Motion seconded by David McLellan. Motion carried.

NEXT MEETING:

August 13, 2026-4:30pm Board for Volunteer Firefighters Board

August 13, 2026-5:00pm South Beach Governance Board Meeting

EXECUTIVE SESSION-Assistant Chief Uhler-15 Minutes-Discussing Personnel-Action may or may not be taken.

Commissioner Tom Bearden made a motion to adjourn the meeting to an executive session for the purpose of discussing personnel. Action may or may not be taken. The time period requested was 15 minutes. Chief Daryl Brown asked to be excused from the executive session. Chief David Uhler was asked to participate. Motion seconded by Sam Schlegel. Motion carried. The time was 6:01 pm.

BACK IN SESSION: 6:16 PM: Chairman Schroeder stated that the meeting was back in session at 6:16 pm. A motion was made by Tom Bearden that the board has directed Assistant Chief David Uhler to contact our attorney Brian Snure regarding the board's questions regarding a personnel issue. Motion seconded by David McLellan. Motion carried.

ADJOURN:

Sam Schlegel made a motion to adjourn the meeting at 6:17 pm. Motion seconded by David McLellan. Motion carried.