



**South Beach Regional Fire Authority**  
**708 Englewood Lane S, Westport, WA 98595**  
**Special Meeting Minutes**  
**Monday, January 12, 2026-3:00 PM**

For the purpose of:

1. Presentation & Discussion with TCA Architecture.
2. Approval of additional payment for Employee.
3. Approval of additional voucher for Expense.
4. Executive session for 30 minutes-Personnel. Action may or may not be taken.

**CALL TO ORDER:** Chairman Alfred Schroeder called the meeting to order at 3:08 PM. There was a short delay as there was difficulty with the Zoom connection.

**ROLL CALL:**

Commissioner District One Tom Aronson-present.

Commissioner District Two Tom Bearden-present.

Commissioner District Three David McLellan-present.

Commissioner District Four Alfred Schroeder-present.

Commissioner District Five Sam Schlegel-present by Zoom.

Chief Daryl Brown, Administrative Assistant's Teresa Hart and Diane McNett present.

**AUDIENCE:**

Present included the following: Larry White Ocosta resident, Martin Schroeder Ocosta resident, Destiny Bramstedt, FF-EMT SBRFA, Camilo Tobito, FF-EMT SBRFA, Emily Scott, FF SBRFA, James Benn, FF-EMT SBRFA, Brenna Vanderveur, LT-FF-EMT SBRFA, Chris Nicholson, FF-PM SBRFA.

**FLAG SALUTE:**

1. **Presentation & Discussion with TCA Architecture:** Brian J Harris AIA, Principal at TCA Architecture + Planning presented a discussion on the costs and timeline for the construction/addition and remodel for a new fire station

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located at 708 Englewood Lane S, Westport, WA 98595. Discussion focused on possible down sizing the original design for cost saving measures. Those requests will be addressed by TCA Architecture with more information to follow.

**2.Approval of additional payment for Employee:** Due to the time frame of the payroll processing and Assistant Chief Vanderveur's retirement, an approval was needed by the board for an additional payroll payment. The amount of \$31,827.15 was vacation time and unused sick time accrued during Assistant Chief Vanderveur's tenure at SBRFA. This was earmarked for his deferred comp account. Tom Bearden made a motion to approve the payroll amount of \$31,827.15 added to his monthly payroll check. Motion seconded by David McLellan. Motion carried.

**3.Approval of additional voucher for Expense:** Due to the additional payroll amount of \$31,827.15, a voucher to cover this amount was requested in the amount of \$34,005.03. The amount of \$34,005.03 was necessary to account for the payroll taxes generated from the \$31,827.15 payroll payment. Tom Aronson made a motion to approve a voucher in the amount of \$34,005.03 to be generated. Motion seconded by David McLellan. Motion carried.

**4.Executive Session for 30 minutes-Personnel.** Action may or may not be taken. David McLellan made a motion to adjourn to executive session-30 minutes for personnel at 3:50 PM. Motion seconded by Tom Aronson. Motion carried.

**Executive Session Back in Session:** Chairman Schroeder stated at 4:20 PM that the meeting was back in session. Action had been taken. David McLellan made a motion to schedule a future special board meeting with an executive session to interview the candidate who has applied for the position of Assistant Chief. Local 3689 will be contacted for a representative to also interview the candidate in the executive session. Date will be scheduled. Motion seconded by Tom Bearden. Motion carried.

**Adjourn:** Tom Aronson made a motion to adjourn the meeting at 4:24 PM. Motion seconded by Tom Bearden. Motion carried.